

## **Alfaisal University**

## **Hold Status Policy**

Students' records will be placed on "Hold Status" if they incur any type of outstanding obligation (either financial or otherwise) to the university.

Some typical reasons for holds are:

- Outstanding fees or other unpaid university fees.
- Outstanding library books and/or fines.
- Counselling.
- Outstanding transcripts or documents.
- Students records pending disciplinary action.
- Expired Iqama.

## **Policy**

- No administrative or academic services (Netclassroom and Moodle) will be provided to students on Hold Status until the specific obligations have been met.
- Students who have not cleared their "Hold Status" from previous registrations will not be permitted to register again until the hold has been cleared.

## Procedure

Registration office is responsible of changing the status according to the reasons above.